

Region 17
Vocal Division Meeting
May 20, 2006

DECISIONS LISTED IN RED

Most JH information will be sent through new JH organizers.

- I. Greetings and Introductions
- II. Election of new Vocal Chair
1. Nominations from the floor posted on board (**Bill Few – billfew@houston.rr.com**)
 2. Candidate Discussion and/or recommendations from floor
 3. Call for vote (**Election By Voice Vote – Bill Few**)
 4. Paper or Visual ballot counted by a Region 17 and a Region 19 representative
 5. *In division meeting*, elect JH coordinator by ballot
David Hill – Lake Jackson Int. - DHill@brazosportisd.net
Carolyn Barksdale – Westbrook - cbarksda@ccisd.net
 6. New Chair continues election or nomination process and meeting agenda
- III. UIL judge nominations
1. TMAA lists
 2. Previous Region 17 and 19 judge lists
 3. *In division meeting*, list names on board for C/SR.
JH discussed topic in their division meeting
 - a. Ballot for five each category (**On Board**)
 - b. Discussion (**Ranked selections, Butch Broom to make calls**)
 - c. Judges with more than one vote are in final run-off if needed. (Vote for three)
 - d. Judges are contacted in rank order by Chair or designee (**Final List below**)

Concert

*Grace Littlefield
Alicia Owens
Martha Surface*

Sight-Reading

*Kathy Hackett
Mike Linder
Richard Surface*

- IV. Outline of transition process
1. Establish TMEA/UIL audition hosts and sites
 - a) District Audition – **Angleton HS (Beth Casey)**
 - b) Region Audition – **Alvin HS (Brenda Music)**
 - c) Region Clinic – **La Marque HS (Lillie Williams)**
 - d) Pre-Area Audition - **Clear Lake (Kyle Pullen)**
 - e) UIL S&E – **Angleton HS (Beth Casey)**
 - f) UIL C&SR – **Brazosport College (Rodney Mason)**
 2. Provide copies of new State literature list for HS and discuss selection timeline.
 3. *JH division* discussion of literature selection process
 4. Outline of Region level ensemble types
 - a) Region 17 HS - has Mixed, Varsity Women, Honor Choir
 - b) Region 19 HS - has Mixed, Women's Choir, Men's Choir
New Configuration 1 - **Varsity Mixed**
New Configuration 2 - **Varsity Women**
New Configuration 3 - **Honor**
 - c) Region 17 JH – has Mixed, Treble, Boy Choir
 - d) Region 19 JH – has Mixed, Treble

Literature Selection Meeting – June 5th

Contact JH leadership listed above

New Configuration 1 _____
New Configuration 2 _____
New Configuration 3 _____

5. Establish process for selection of Region clinicians
 - a) Selection of individuals to locate clinicians based on Region recommendations
 - Clinician Suggestion – **(Confirmed Varsity – Milton Pullen)**
 - Clinician Suggestion – **(Confirmed Honor - Kelly Pfaffenberger)**
 - Clinician Suggestion – **(Confirmed Women - Kathy Hackett)**

 - Clinician Locator – **(Angleton – Honor and Women)**
 - Clinician Locator – **(Kyle Pullen – Varsity Mixed)**
 - b) General discussion of possible region choir clinic locations and hosts
 - Region Host – **Lillie Williams**
 - Region Location – **LaMarque High School**
6. Begin process of Region selection discussion (Decision to be made at Fall meeting)

(Due to the Hurricane, Region 19 handbook contains structures that were not used this year. Some structural changes were adopted recently and due for review before the formation of a new region. Region 17 also had printed information that was adjusted as the year progressed to meet Region needs and available facilities.)

- a) How do we pick a Region Choir – **(Discussion and Decision at Fall Meeting)**
 - a. Region 17 HS – Outline
 - A. District is open to all entries
 - B. Boys are sometimes excused from District for numbers
 - C. Zones are determined by TMEA program
 - D. Top half of each room chosen for next round
 - E. Region audition includes SR
 - F. 18 and two alternates chosen
 - G. Next 20-25 chosen for Women’s Choir
 - H. Honor Choir includes every school with representation
 - I. Varsity Mixed may audition for Pre-Area
 - b. Region 19 HS – Outline
 - A. District divided into only two zones
 - B. Sections may be excused if numbers less than 50
 - C. Directors determine zone for student audition
 - D. All selected at District are in a Region ensemble
 - E. Top 25 Women per zone and top 17 Men per zone will advance
 - F. Three alternates chosen
 - G. Students may choose not to participate in Region audition (Men/Women)
 - H. At Region, top 17 are in mixed
 - I. Only top 10 at region may audition at Pre-Area
 - J. Additional rules for alternates also exist in region details
 - c. Region 19 JH – Outline
 - A. Maximum of 25 students may audition from each school
 - B. Combined S/A entry of 15 (only 8 Sopranos)
 - C. T/B not limited within 25 maximum
 - D. Schools with 125 students may enter 20% of enrollment
 - E. No participation by 6th grade students
 - F. Cuts mailed in advance
 - d. Region 17 JH – Outline
 - A. No limits on enrollment
 - B. Zones determined by TMEA program
 - C. Cuts on day of contest
 - D. Sing and sight-read
 - E. Top selected goes to Mixed Choir
 - F. Second level goes to Women’s Choir
 - G. Boy Choir audition offered to unchanged voices
7. What is our TMEA fee structure?
 - a. Region 17 HS – Outline
 - A. District Entry fee - \$10-\$15 **(\$15)**
 - B. Region Participation fee - \$15-\$20 **(Decided After District Audition)**
 - C. Honor Choir Fee - \$10 **(\$10)**
 - b. Region 19 HS – Outline
 - A. District Entry fee - \$12-\$15
 - B. Region Participation fee – \$0
 - C. Men/Women Choir fee - \$60 per school

JH fees not provided to me at meeting.

- c. Region 17 JH – Outline
 - A. Region Entry fee - \$ _____
 - B. Region Participation fee - \$ _____
- d. Region 19 JH – Outline
 - A. Region Entry fee - \$ _____
 - B. Region Participation fee - \$ _____

V. Discussion of typical Region 17 and Region 19 jobs

Decision to review the jobs and elected positions used by both Regions. Agreed to present modified election structure at Fall Meeting with a suggested review at TCDA. Logic was to have Rob and Bill discuss the ways jobs could be grouped and titled to better suit the new region. The election was postponed until Fall Meeting so that all schools would have a chance to be a part of the region's leadership. Input is welcomed by all through email. In discussion, it was agreed that both regions do the same type of things but that it was time to formalize the positions to increase participation and offer opportunities for advancement in the TMEA organization.

- (1) In Region 19, many jobs are covered by additional elected officials
 - (i) Chair
 - 1. Preside over meetings of the membership.
 - 2. Prepare and distribute a written agenda for each meeting.
 - 3. Have a list of Concert & Sight-reading judges available for the membership at the spring meeting.
 - 4. Keep the membership informed of events and rules.
 - 5. Fulfill any duties assigned by the State Vocal Chair of TMEA.
 - 6. Compile and distribute a directory of division members.
 - 7. Work with the UIL Executive Secretary on UIL matters.
 - 8. Hire Concert & Sight-reading judges.
 - 9. Submit the list of judges with addresses for each contest to the Executive Secretary for contracts.
 - 10. Schedule the Concert & Sight-reading contest.
 - 11. Secure sites for the District, Region and Pre-Area auditions.
 - 12. Hire additional judges as needed, and establish judging panels with the assistance Auditions Committee.
 - 13. Prepare audition cut sheets for judges and auditioning students.
 - 14. Order patches for the Region Choir (Mixed, Women's and Men's)
 - 15. Serve as a member of the Auditions Committee for the length of his or her term.
 - 16. Announce audition results at the conclusion of each audition.
 - (ii) Vice Chair
 - 1. Serve as the Region Choir Clinic Organizer.
 - 2. Secure clinicians as determined by vote
 - 3. Send contracts to the clinicians. Establish a procedure for transportation and housing including flight reservations and purchase of tickets as needed. Correspond with the clinicians
 - 4. Prepare the rehearsal schedule for the Region Choir Clinic & Concert
 - 5. Prepare a program for the Region Choir Concert
 - 6. Assign duties to each high school director and assistant director for the Region Choir Weekend: Roll-checkers, section leaders, and accompanists
 - 7. Secure the site for the Region Choir Clinic & Concert
 - 8. Make arrangements for lunch for the Region Choir members for Saturday.
 - 9. Make arrangements for audio and video taping of the concert, and contract vendors for Region Choir T-shirts and plaques.
 - 10. Arrange for meals for Region Choir clinicians, accompanists, and organizers.
 - 11. Make necessary transportation and meal arrangements for Region clinicians.
 - 12. Provide refreshments and beverages (coffee and juice) for the region directors on Saturday morning of the Region Clinic weekend.
 - 13. Prepare a welcome address for the Region Choir concert, thanking the site host, organizers, parents, and administrators.
 - 14. Assign each choir clean-up duties for the Clinic and Concert site.
 - 15. Serve as Recording Secretary for the Vocal Division
 - 16. Serve as a member of the Auditions Committee.
 - 17. Prepare cut tapes or CDs for auditions.
 - (iii) Member At Large (Elected for limited term to participate in Audition Committee)
 - (iv) Treasurer – **(Covered by Jim Koch at Region 17 officer level)**
 - (v) Region Organizer
 - (vi) Audition Committee
 - 1. Vocal Chair, Vice-Chair, At-Large Member, and the Auditions Host shall serve on this committee.

2. Select the cuts to be used for each audition 1 to 1.5 weeks prior to each audition.
 3. Assist the Vocal Chair in devising judging panels and duty assignments for the auditions.
 4. Assist the Vocal Chair in determining audition schedules as needed.
- (2) In Region 17, many jobs are covered by volunteers without a formal elected title
- (i) Chair
 1. In Charge of all paperwork as generated by TMEA tabulations program
 2. Prepares all audition forms and materials
 3. Prepares Region Choir program
 4. Organizes Region Clinic with help of host
 5. Consults with Contest host to supply all needed materials for event
 6. Works with Judge Wrangler to prepare audition panels
 7. Post and/or announce all audition results.
 8. Organizes all electronic and computer work
 9. Preside over meetings of the membership.
 10. Prepare meeting agenda and region handbook.
 11. Prepare practice CDs for all secondary region choirs
 12. Monitor compliance with TMEA guidelines
 13. Work to organize all UIL events
 14. Secure Sites
 15. Prepare audition cuts and materials
 16. Provide hosts with all materials and support to run event or audition
 17. Issue contracts for Judges, clinicians and vendors
 18. Prepare all electronic media and CDs for auditions or practice
 19. UIL schedule
 20. TMEA event schedule
 21. Tabulations
 22. Money is controlled by region secretary through request for payment with documentation
 - (ii) District, Region, Pre-Area Audition Hosts
 1. Organize audition event on local level
 2. Provide rooms and holding areas
 3. Supply student help
 4. Supply snack bar for students
 5. Supply lunch for judges
 6. Supply support electronics
 7. Work with judges and region for communication about day, schedule and location
 8. Monitor accuracy and fairness of judging environment
 - (iii) Region Clinic Host
 1. Supply organizational charts for rehearsal
 2. Supply housing and transportation for clinicians in conjunction with Clinician locator
 3. Supply proper hosting support staff through school and region membership
 4. Organize seating and movement of students as fits the facility
 5. Generally control the region experience including local food and hosting
 6. Secure section leaders and assign directors to support event
 7. Provide welcome to ensembles and audience
 8. Work with Clinician locator to insure event success
 - (iv) Judge Wrangler
 1. Develop a judge database and relationship with judges needed for events
 2. Supply all information and maps to guests
 3. Work with Chair to develop appropriate panels
 4. Register judges on audition day and supply payment forms
 5. Collect final audition forms and insure complete audition scores
 - (v) S&E Host
 1. Organize event on local level
 2. Contact judge panels in conjunction with UIL secretary
 3. Supply food and support for judges
 4. Build event schedule in conjunction with schools
 - (vi) UIL Host
 1. Supply building
 2. Supply proper contest support staff
 3. Supply food and support for judges
 4. Work with UIL to confirm transportation and housing
 5. Work with audio people to insure quality recordings
 6. Work to provide security and traffic flow

7. Help with organizational schedule
- (vii) Clinician / Judge Locator
 1. Based on region decisions, locate and hire judges or clinicians
 2. Organize transportation
 3. Organize food
 4. Organize housing
 5. Help communicate literature needs and decisions to build program
 6. Serve as Region representative with our guest. Attend to all needs

- VI. Decisions for Fall Meeting and for TCDA meeting
- a. Literature choices – **(TCDA as well as through clinicians and Hosts)**
 - b. Fee Structures – **(As described above)**
 - c. Audition Material order selection - **(TCDA)**
 - d. Concert literature selection – **(TCDA as well as through clinicians and Hosts)**
 - e. Additional Support Positions – **(Fall Meeting)**
 - f. Ensemble Structure and method of TMEA selection – **(Fall Meeting)**

Discussion – Should there be sight-reading at the Region level audition. After supporting material was presented for both viewpoints, common ground was reached. Agreed was that if music was selected for an audition level, it should be sung in the audition room to insure that all schools are prepared equally. Agreed was that sight-reading during the singing audition was very stressful for the kids. The membership wanted a system that was closer in structure to the All-State audition. Agreed was that Bill and interested membership would attempt to build an audition model that would allow a vocal audition and a second sight-reading audition to be heard by a different panel of judges. Agreed was that sight-reading was very valuable in the education of the kids and ultimately the selection of All-State members. Concerns expressed the value of sight-reading at an early level where large numbers are involved and where the focus is on the selection of a vocal performance ensemble. Further research was suggested on all topics.

- g. Timelines
- h. Technology Updates
- i. Audition Host and Site confirmation – **(As described above)**
- j. Region Clinic Host and Site confirmation – **(As described above)**
- k. TMEA rules review and updates
- l. Judge database development and registration – **(Janwin Overstreet-Goode, Kyle Pullen Contest Host, and Vocal Chair will help. Database from Danny Dixon and Region 19 – Rob Phillips)**

- VII. General Remarks and Closing Discussion
- a. Confirmation of general decisions

HIGH SCHOOL DATES

Fall Meeting – August 12th at Pearland South Campus
HS District Auditions – September 16th
HS Region Auditions – October 14th
HS Pre-Area – November 27th
HS/MS S&E Contest – February 24th
HS UIL C&SR – March 28 & 29th

JH DATES

To be posted by JH leadership

- b. Establish line of communication through email
(Region 17 and Region 19 old database until Fall Meeting until a new region database can be established. Each JH and HS member and leadership should continue to forward information all members in their school and area until a new listing can be established.)
- c. Encourage participation in TCDA meeting and Fall meeting
- d. Thanks for attending and welcome to Region 17